

**Task Force on Services for Survivors of Sexual Assault
Telemedicine Sub-Committee
Meeting Minutes**

April 19, 2024 – 12:30pm-1:00pm

Hybrid Meeting: Zoom & Varina Area Library

| Members Present: | Members Absent: | VDH Staff: | Public: |
|---------------------------------|------------------------|-----------------------------|----------------|
| Chair Maria Altonen (in-person) | Michele Laaksonen | Camilla Herndon (in-person) | Mary Ottinot |
| Caitlin Yerkes (virtual) | | | |
| Ashley Balcombe (in person) | | | |
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| Topic/Subject | Discussion | Recommendation |
|------------------------------------|--|-----------------------|
| I. Call to Order and Introductions | Chair Altonen called the meeting to order at 12:36pm. | |
| II. Review of the Agenda | Chair Altonen reviewed the agenda with the Task Force members. No changes were made to the previously distributed agenda. | |
| III. Public Comment | Mary Ottinot provided public comment and stated her goal was to provide formal recommendations to the Task Force on how to include survivors and address the 2 minute public comment limit that is not accessible for those with a disability. | |

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| IV. Committee: Telemedicine | Chair Altonen opened the floor for Task Force members to discuss information on telemedicine best practices. The Task Force members requested another meeting to follow up on recommendations. | |
| VI. Next Steps | Caitlin Yerkes will reach out to Dr. Laaksonen to discuss telemedicine findings and relay information to Camilla to record and forward to Ashley to adhere to FOIA requirements. | |
| VII. Adjourn | The meeting was adjourned by Chair Altonen at 12:44pm. | |

DRAFT